

CLEANING CHECKLIST



KITCHEN

- Fridge washed inside & out, defrosted
- Clean behind/underneath fridge
- Leave fridge plugged in and on
- Oven cleaned including door, grills, stove burner rings, both side of oven racks (must be free of grease/stains)
- Microwave cleaned inside & out (free of all grease)
- Remove all papers, utensils, crumbs from cupboards, drawers & shelves
- Cabinets & drawers washed inside & out (free of grease and marks)
- Sink & faucet cleaned, ensure drain is not clogged

LIVING AREA

- Couch vacuumed & spot cleaned
- Mattress wiped down
- Bedframe and under mattress vacuumed & cleaned
- Curtains on closet spot cleaned & lint rolled to be free of stains & hair
- Desk chair wiped & spot cleaned
- Tackboard free of stains & push pins
- Window cleaned & clear
- Blinds/curtains on window thoroughly clean & dust-free
- Clean your heating/AC unit, including vacuum/wash the two filters

BATHROOM

- Toilet cleaned (bowl, seat & base)
- Shower scrubbed (including glass, tiles, grout & shower basin)
- Showerhead cleaned (remove scum)
- Unclog shower drain
- Sink, faucet, counter & vanity cleaned
- Mirror wiped down & free of marks
- Light fixture cleaned
- Floor & baseboards swept/mopped
- Ceiling fan thoroughly cleaned
- Walls & baseboards wiped & cleaned
- Sliding bathroom door must be clean inside & outside (*don't forget the baseboard behind the door!*)

GENERAL

- Remove hangers & any personal items
- Dust surfaces & furniture
- Wipe clean baseboards/trim
- Vacuum or sweep & mop floors
- Remove all marks & clean walls (no scuff marks/fingerprints left behind)
- Holes in walls patched (*tenants are expected to pay to repair excessive nail holes or deliberate damage*)
- Wash/wipe inside of the suite door
- Clean outside of the suite door
- Wipe clean code lock & buttons



Any cleaning of the suite that has not been done or completed satisfactorily will be charged to you at a minimum of \$250. If you leave junk or personal items behind, you will be charged a fee for the removal of your things. If you leave a mess in the hall while moving out, you will be charged for extra clean up/disposal. Please be considerate & plan your move-out in advance.

FINAL CHECK



- Ensure all trash has been removed
- Check drawers for anything missed
- Lock the door!